



Long Beach-Yokkaichi Sister City Association



"Building Leaders for the 21st Century"

Environmental Summit in Yokkaichi, Japan

Depart July 29, 2018 and Return August 6, 2018*

(*return date subject to change)

Environmental Summit Program Overview

Concept: Four students from Long Beach will join with students from Yokkaichi, Japan and Tianjin, China (if they are available) in Yokkaichi, Japan to exchange environmental ideas. It is thought that by working together and sharing ideas, the outcome will create possible pragmatic solutions to environmental issues facing their home port cities in relationship to the world.

Program:

1. Tour of environmental facilities in Yokkaichi including the Port of Yokkaichi and the Petrochemical complex.
2. Forum/Panel discussions regarding environmental issues and an exchange of ideas.
3. Presentation by each delegation in the Hall of the Chamber of Commerce and Industry about the environment in each home country and what each delegation can learn from the other.

Dates: Departing Sunday, July 29, 2018, and tentatively returning August 6, 2018.

Long Beach Delegation:

1. Four high school students and one adult chaperone.
2. No language requirement. Sessions in Japanese; Chinese and English will be used by simultaneous translation.

Accommodations:

1. Housing will be provided at the ICETT (International Center for Environmental Technology & Transfer). This is on the Web for those to view.
 2. Students may have a home visit with Japanese families in Yokkaichi.
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STUDENT DELEGATE REQUIREMENTS:

1. Ages 15-17
2. Currently enrolled as a full-time student or qualified "home study" student in private or public school. Have a "B" average or better in all studies.
3. Possess or have applied for a valid U.S. Passport (applicants will be eliminated without this process due to strict travel policies initiated after 9-11).

4. Have NO VISIBLE tattoos.
5. Meet **one** of the following:
 - a. Be a resident of Long Beach;
 - b. Have a parent, grandparent or guardian who works in the City of Long Beach;
 - c. Attend any Long Beach public, parochial or private accredited institution.
6. Demonstrate involvement with the City of Long Beach
7. Demonstrate an interest in the environment.
8. Be a team player and be open to other cultures and ideas.
9. Submit recommendations from two unrelated adults, one of whom must be a current or former teacher of the student.
10. Write and submit a one-page (typed and double spaced) original essay on the following topics:
 - a. "How Long Beach and I/my family/my school are improving our Environment."
 - b. "How the Port of Long Beach affects the environment and how the Port has changed that impact in the last 5 to 10 years."
11. Submit the attached Permission Authorization and Release signed by the student's parent or guardian. Also, students who are selected must submit a health clearance certificate.
12. **ALL documents and essays must be received by the Long Beach-Yokkaichi Sister City Association by Monday, April 30, 2018.** Candidates will be interviewed on **Saturday, May 5, 2018** and notified of the results soon thereafter.
13. If selected, the applicant will be required to attend and participate in approximately four days of preparation for the summit. If the student cannot make this commitment, an alternative student may be chosen.
14. Upon return, the participants are required to make a presentation and written report to the Association, Port of Long Beach and present their experiences to their school/community. All materials, such as photos and presentations, must be made available to Yokkaichi Sister City so they can use those reports and presentations for future events.

CHAPERONE REQUIREMENTS

1. Must be more than 25 years old and possess a valid U.S. passport.
2. Be a citizen of the United States, have no criminal convictions and possess evidence of good moral character.
3. Have NO VISIBLE tattoos.
4. Submit a current Long Beach Police Department background certificate.
5. Have demonstrated experience in working with children between 15 and 17 years old.
6. Submit two recommendations from unrelated adults concerning the applicant's background and ability to serve in this capacity.
7. Submit to a personal interview by the association or its representatives.
8. **Submit ALL forms by Monday, April 30, 2018.** Candidates will be interviewed on **Saturday, May 5, 2018** and notified of the results soon thereafter. Every effort will be made to expedite this process so you will be able to determine whether you are going to Japan or not.
9. Submit a health clearance and a resume.
10. Attend the student delegates' training sessions.
11. Email daily reports to the Environmental Chairperson, Jeanette Schelin, on the status of the student delegates.
12. File a report within two weeks upon return.
13. Travel expenses to and from Japan will be partially paid by the Association (pending funding availability and other related discussions).
14. Chaperones are there for the well-being of the students but not there to participate with the students in the environmental discussions. These are for the students and therefore, it will be necessary for the chaperones to observe from a distance.
15. Chaperones will need to supply gifts for their hosts.

FINANCIAL COSTS AND EXPENSES:

1. Selected participants will pay for their own travel to Japan which is estimated to be between \$1,500.00 and \$2,100.00. They will also need to arrange for travel to and from LAX. Participants can use frequent flyer miles IF they can go on the same flight and make all arrangements.
 2. Selected participants will need to provide their own spending money. This amount is roughly \$100-\$200 since all travel within Yokkaichi, lodging and meals will be provided by the City of Yokkaichi.
 3. Selected participants will need to obtain gifts for their host families and other participants. These can be donated, handmade, etc. and we will assist in helping participants select those gifts which need not be expensive.
 4. Selected participants will also be required to obtain travel medical insurance that will cost approximately \$40 unless covered by existing medical insurance.
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GENERAL APPLICANT PROFILE

1. Applicants should be mature individuals who have an interest in the environment, the history and culture of Japan, and an open and inquisitive mind. Also, they should be willing and eager to work in group situations and follow the directions and expectations of the adult supervisors. Applicants will be expected to accept differences in customs, food, values and traditions.
2. Applicants are expected to keep an open mind about the environment and challenge themselves with pragmatic ideas and solutions that may reach beyond basic recycling, etc. They should be able to think outside the box.
3. Applicants should also be self-reliant and able to be away from home and parents.
4. The participants will be supervised by chaperones from Long Beach and Yokkaichi at all times.
5. Students will be responsible for their attitude and conduct at all times. Representing the City of Long Beach, participants must be aware of their responsibilities and conduct themselves in such a manner so as to present the best of American culture and education. This includes honoring the host countries customs and their fellow participants.
6. Participants are expected to be exemplary in their attitude working with the team from Long Beach and acknowledge that they may have different life experiences and ideas which may be different, but to honor those differences. Judgment of each other is to be left at home.
7. Those selected must attend a series of classes prior to departure to prepare their presentation and learn about Japanese customs and culture. The classes will be held in April, May, June and/or July and we will attempt to coordinate mutually acceptable dates. We are sorry, but failure to attend the training classes will result in the applicant not being allowed to attend the summit. An alternate may be chosen who will obtain the benefit of the training but most likely will not go to Japan.

NOMINATION & SELECTION OF SUMMIT PARTICIPANTS

The Long Beach-Yokkaichi Sister City Association will be the governing authority in the selection of all participants. All decisions made by the Association shall be final.

One Chaperone will be selected and will accompany the group at all times. All of the Chaperone's expenses in Yokkaichi, lodging and meals will be provided by the City of Yokkaichi. During the travel, the chaperone will be responsible for the conduct, attitude, appearance and safety of the student delegates. He or she will be expected to be available to the program the entire time during the trip and will be in constant contact and communication with the students and the city officials in Yokkaichi and Long Beach-Yokkaichi Sister City Association. In Japan the Chaperone will be hosted by ICETT and therefore, there will be few expenses in Japan.

Long Beach-Yokkaichi Sister City Association

Building Leaders for the 21st Century

Environmental Summit Program

Yokkaichi, Japan

Depart July 29, 2018 and Return August 6, 2018*

(*return date subject to change)

Student Information

Application Deadline: Monday, April 30, 2018

1. Please fill out application form completely. Complete all parts of the application and attach a **recent photo** (passport type size). The photo should be indicated with your full names (first, middle, & last names) as shown in your passport, and the photo date.
2. **Two letters of Recommendation** must be submitted along with the application. One letter should be from a teacher familiar with your work at school. The other letter should be from an adult unrelated to you who knows you well. The letters should address your character and discuss your suitability for participation in the Trio program as student delegate for the City of Long Beach.
3. **Two Essays:** (1) "How Long Beach and I/my family/my school are improving our Environment" and (2) "How the Port of Long Beach affects the environment and how the Port has changed that impact in the last 5 to 10 years." Essays must be submitted along with the application, double spaced and typed on 8 1/2 x 11 letter size with one-inch margins and 12-point font. The length should be approximately 1,000 words (1-2 pages).
4. **Transcript:** Copy of the applicant's most recent school transcript must be attached.
5. **Passport:** All applicants must possess a valid U.S. passport at the time of interview. Attach a copy of pages showing your name and the valid dates of the passport. If the passport is not in hand, a proof of passport application must be attached along with the application.
6. **Financial responsibility:** Summit delegates are responsible for his/her own roundtrip airfare from LAX to Yokkaichi, Japan.
7. **Insurance: Travel insurance and health insurance** must be purchased individually.

8. Applicants should HAVE NO visible tattoos.
9. Applicants should not have any serious allergies or life-threatening medical conditions. More details will be given with the announcement of the results of the final selection.
10. Selected applicants must provide a health clearance prior to leaving the United States.

**Completed Application and ALL supporting documents
must be submitted ASAP
or NO LATER than DEADLINE of MONDAY, APRIL 30, 2018.**

Please E-MAIL application and MAIL supporting Documents to:

Jeanette Schelin, Chairperson
Long Beach-Yokkaichi Sister City Association
CSU Long Beach, Barrett Athletic Administration Building, 2nd Floor 1250
Bellflower Blvd, Long Beach, CA 90840
Email: Jeanette.Schelin@csulb.edu

All applicants who have met these requirements will be interviewed on Saturday, May 5, 2018 unless otherwise notified. Representatives from the Long Beach-Yokkaichi Sister City Committee will conduct interviews and select participants. Selection results will be released by within two weeks after the interview.

ENVIRONMENTAL SUMMIT APPLICATION CHECKLIST

STUDENT

Please fill out your application package thoroughly and **return this form with your application.**

Note: Use Tab key to move to next field and use "X" key for check marks.

Applicant _____ M ____ F ____
Full Name as it appears on your passport.

Student's School: _____ Grade _____ Age _____

LB resident: Yes ____ No ____, If not, where _____

LBUSD Student: Yes ____ No ____,

Health Concerns: Yes ____ No ____,

If yes, please describe _____

Proof of legal residency of U.S.: Yes ____ No ____, Insurance: Yes ____ No ____,

Passport No. _____ Expiration date _____

SUPPORTING DATA (All items should be checked and submitted in your application package.)

___ Completed and signed application form

___ Passport or proof of filed passport application, if passport is not in hand at this time.

___ One recent photo (Write your name and photo date on the back.)

___ Recent transcript – School _____

___ **Essay 1: "How Long Beach and I/my family/my school are improving our Environment."**

___ **Essay 2: "How the Port of Long Beach affects the environment and how the Port has changed that impact in the last 5 to 10 years."**

___ Reference Letter 1: Name _____

___ Reference Letter 2: Name _____

___ Acknowledgement of costs

___ Parent/Guardian Consent Letter

Application and ALL supporting documents must be received by MONDAY, APRIL 30, 2018. Applicants who have met these requirements will be interviewed on **SATURDAY, MAY 5, 2018**, unless otherwise notified. Representatives from the Long Beach-Yokkaichi Sister City Committee will conduct interviews and select participants. Selection results will be released within 2 weeks after the interview.

Long Beach-Yokkaichi Sister City Association

Building Leaders for the 21st Century

Environmental Summit Program in Yokkaichi, Japan

Student Application Form

Complete the application below by tabbing to next column.

1. NAME: _____
Last First Full Middle
(as it appears on your passport or birth certificate.)

2. ADDRESS: _____
Street City Zip Code

3. PHONE #s: _____
Home Day Cell

4. E-MAIL: _____

5. GENDER: M_____ F_____ Age_____ Date of Birth_____

6. BIRTHPLACE: _____
City State or Country Area Raised

COUNTRY OF CITIZENSHIP: _____

PASSPORT NUMBER: _____ Valid Through: _____

7. FATHER/GUARDIAN: _____
Last First Contact Phone

OCCUPATION: _____
Employer Position

8. MOTHER/GUARDIAN: _____
Last First Contact Phone

OCCUPATION: _____
Employer Position

I certify that the information given in this application is true and accurate and that I have read and understood the description and the instructions for applicants.

Signature: _____ Date: _____



Long Beach-Yokkaichi Sister City Association



"Building Leaders for the 21st Century"

Student 2018 Environmental Summit & Trio Exchange Program in Yokkaichi, Japan

CONSENT & WAIVER OF RESPONSIBILITY HOLD HARMLESS AGREEMENT

This form is to be completed if your child/ward has been selected as a delegate.

We/I the parent(s)/ legal guardian(s) of _____ hereby agree to the following by affixing our/my signatures on page 2.

We consent to the participation of _____ in the Long Beach-Yokkaichi Environmental Summit or Trio Exchange Program to be held in Yokkaichi, Japan.

We/I hereby release the City of Long Beach, its officers, officials, employees and agents, the Long Beach School Unified District, and the Long Beach-Yokkaichi Sister City Association from any responsibility for the actions of our/my son/daughter/ward during the Environmental Summit or Trio Exchange Program both in Long Beach, California and Yokkaichi, Japan.

Further, we/I agree to and shall protect, defend, indemnify, save and hold harmless the City of Long Beach, its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs (including without limitation, costs and fees of litigation of every nature) arising out of or in connection with our/my son/daughter/ward participation in the Environmental Summit or Trio Exchange Program.

Further, we/I agree to hold harmless the City of Long Beach, the Long Beach School Unified District, and the Long Beach-Yokkaichi Sister City Association from any liability, responsibility, damages, expenses, claims, lawsuits, or injuries which may occur or be given rise to during of our/my son/daughter/ward participation in the Environmental Summit or Trio Exchange Program.

We/I have or will obtain prior to departure, adequate medical, accident, dismemberment, and repatriation insurance coverage for our/my son/daughter/ward. We/I have verified this coverage with our agent and it is valid overseas. We/I are/am able to provide documentation of insurance coverage if asked. We/I understand that the Long Beach-Yokkaichi Sister City Association provides no medical and accident, dismemberment, or repatriation insurance.

We/I agree that our/my son/daughter/ward will not drive any motorized vehicle while participating in the Environmental Summit or Trio Exchange Program.

We/I acknowledge that the Long Beach chaperone/teacher/group leader and Long Beach-Yokkaichi Sister City Association has forbidden all Long Beach Environmental Summit or Trio Exchange Program participants to drink any alcoholic beverages, including beer and wine, that participants will not engage in extreme sports including bungee jumping, be a passenger on any water or air craft without a licensed pilot, or play with fireworks.

We/I acknowledge that the Long Beach-Yokkaichi Sister City Association has forbidden the use of any drugs by the Long Beach Environmental Summit or Trio Exchange Program participants, except for those prescribed by a physician.

PHOTOGRAPH/MEDIA CONSENT AND RELEASE

I hereby consent and authorize an employee or agent of the Long Beach Yokkaichi Sister City Association and the City of Yokkaichi ("Sister City Association") to take photographs or motion pictures of me; or to produce videotapes, audiotapes, closed circuit television programs, web casts, or other types of media productions that capture my name, voice, and/or image (any of the foregoing types of media are called the "Materials" in this Consent and Release form).

I authorize the Sister City Association to copyright the Materials, and I authorize the Sister City Association to use, reuse, copy, publish, display, exhibit, reproduce, license to third party, and distribute the Materials in any educational, informational, or promotional materials or other forms of media, which may include, but are not limited to articles, magazines, recruiting brochures, websites or publications, electronic or otherwise, that relate to the Environmental Summit or Trio Exchange Program, or any other programs or events, without notifying me.

I also agree that Sister City Association may identify me by name.

I agree that I am participating on a voluntary basis and I will not receive any payment from Sister City Association for signing this release or as a result of any publication of the Materials.

I represent that I am at least 19 years of age, or if not, that I have secured the signature of my parent.

Dated: _____

Dated: _____

Print Name

Print Name

Parent or Guardian Signature

Parent or Guardian Signature

My/Our relationship to the student is: _____

ATTACHED ACKNOWLEDGMENT NEEDS TO BE NOTARIZED

**ALL-PURPOSE
CERTIFICATE OF ACKNOWLEDGMENT**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of _____)

On _____ before me, _____

personally appeared _____

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

Long Beach-Yokkaichi Sister City Association

"Building Leaders for the 21st Century"

Student 2018 Environmental Summit Program in Yokkaichi, Japan

International Travel Consent

This form is to be completed if you are selected as an Environmental Summit delegate and when the selected Chaperone is named.

We declare that we are the lawful parents / guardians of _____
Student Name

Use (x): M _____ F _____ born on (birthdate): _____

in City/State or Country _____.

American Passport No. _____, issued on _____.

Our child is traveling as a member of the Long Beach-Yokkaichi Sister City Association Environmental Summit as part of an educational program in Yokkaichi, Japan.

Our child has our consent to travel with the selected 2018 Teacher/Chaperone from Long Beach-Yokkaichi Sister City Association located c/o Vaughn Law Office, 17011 Beach Blvd., Suite 900, Huntington Beach, California, 92647 to travel to Japan.

Teacher/Chaperone Information

Our child will be traveling with _____
Teacher/Chaperone

Use (x): M _____ F _____ Date of Birth: _____

in City/State or Country _____.

American Passport No. _____, issued on _____.

Environmental Summit Program Travel Dates

Our child will be leaving the United States on **July 29, 2018**, and returning to the United States on **August 6, 2017** (return date subject to change).

In Case of Emergency

In the event that our child requires emergency medical treatment and we cannot be reached,
_____, Teacher/Chaperone, of Long Beach-Yokkaichi Sister City
Association is authorized to consent to medical treatment in our stead.

Any questions regarding this document may be addressed to:

Parent(s) or Guardian(s) Contact information

Dated: _____

Dated: _____

Print Name

Print Name

Parent or Guardian Signature

Parent or Guardian Signature

My/Our relationship to the student is: _____

THE ATTACHED ACKNOWLEDGMENT MUST BE NOTARIZED.

**ALL-PURPOSE
CERTIFICATE OF ACKNOWLEDGMENT**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of _____)

On _____ before me, _____
personally appeared _____

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)