

Long Beach-Yokkaichi Sister City Association

Building Leaders for the 21st Century

Environmental Summit Program

Yokkaichi, Japan

Depart July 30, 2017 and Return August 7, 2017*

(*return date subject to change)

Chaperone Information

Application Deadline: Friday, February 24, 2017

1. Please type or print neatly. Complete all parts of the application and attach a **recent photo** (passport type size) to the upper right hand corner of the first page. Write your full name and the photo date on the back of the photo.
2. **Two letters of Recommendation** must be submitted along with the application. The two recommendation letters should be from unrelated adults concerning the applicant's background and ability to serve as chaperone for a group of four students between ages 15 and 17. The letters should address your character and discuss your suitability and any relevant experiences to working with the Summit participants as a chaperone representing the City of Long Beach.
3. The applicant must meet the following requirements:
 - a. Must be more than 25 years old.
 - b. Be a citizen of the United States and possess a valid U.S. passport.
 - c. Have no criminal convictions and possess evidence of good moral character.
 - d. Have NO VISIBLE tattoos.
 - e. Submit to a personal interview by the association or its representatives.
 - f. Attend the student delegates' training sessions.
 - g. File a report within two weeks upon return.
 - h. Be willing to email daily reports from Japan to the Environmental Summit Chairperson on the status of the group.
 - i. Be willing to allow students to evolve intellectually without giving personal opinions, etc.
 - j. Be willing to keep your mind open to new ideas that may evolve from the process.
 - k. Create a report that may include photos and other items from the Summit experience which will be available to Yokkaichi Sister City for future use.
 - l. Report to the Committee upon return.
4. Submit a resume.
5. Submit a current Long Beach Police Department Background Check Report.

6. Applicants should not have any serious allergies or life-threatening medical conditions. More details will be given with the announcement of the results of the final selection.
7. Selected applicants must provide a health clearance prior to leaving the United States.

**Completed Application and ALL supporting documents
must be submitted ASAP
or NO LATER than DEADLINE of FRIDAY, FEBRUARY 24, 2017.**

Please E-MAIL or FAX application AND MAIL supporting Documents to:

Bonnie Sharp Stoepelman, Chairperson
Long Beach-Yokkaichi Sister City Association
2500 Via Cabrillo Marina, Suite 104
San Pedro, CA 90731
Fax: 562-437-5377 / Email: Yokkaichi@SharpHOA.com

All applicants who have met these requirements will be interviewed on Saturday, March 4, 2017 unless otherwise notified. Representatives from the Long Beach-Yokkaichi Sister City Committee will conduct interviews and select participants. Selection results will be released by within two weeks after the interview.