

Long Beach-Yokkaichi Sister City Association

Building Leaders for the 21st Century

2024 Trio Exchange Program in Yokkaichi, Japan

Depart LAX July 19, 2024 – August 7, 2024 Return LAX

Application Information & Requirements

Teacher

Application Deadline: Friday, March 29, 2024, 5:00 PM

1. Please type or print neatly. Complete all parts of the application and attach a **recent photo** (passport type size) to the upper right-hand corner of the first page.
2. **Two letters of Recommendation** must be submitted along with the application. The two recommendation letters should be from unrelated adults concerning the applicant's background and ability to serve as chaperone/teacher for two high school students. The letters should address your character and discuss your suitability and any relevant experiences to work with the Trio participants as chaperone representing the City of Long Beach.
3. The applicant must meet the following requirements:
 - a. Must be more than 25 years old.
 - b. Be a citizen of the United States and possess a valid U.S. passport.
 - c. Have no criminal convictions and possess evidence of good moral character.
 - d. Have **NO VISIBLE** tattoos.
 - e. Submit to a personal interview by the association or its representatives.
 - f. Attend the student delegates' training sessions.
 - g. File a report within two weeks upon return.
4. Submit a resume.
5. **Submit a current Police Background Check Report on yourself.**
6. **Passport:** All applicants must possess a valid U.S. passport at the time of interview. Attach a copy of pages showing your name and the valid dates of the passport. If the passport is not in hand, a proof of passport application must be attached along with the application.
7. **Financial responsibility:** The selected teacher is responsible to pay 50% of the round-trip airfare from LAX to Japan. The Association covers the balance of the airfare.

8. **Insurance: Travel insurance and health insurance** must be purchased individually.
9. Selected applicants must provide a health clearance and proof of COVID vaccines prior to leaving the U.S.
10. Applicants should not have any serious allergies or life-threatening medical conditions. More details will be given with the announcement of the results of final selection.

**COMPLETED APPLICATIONS MUST BE RECEIVED
NO LATER THAN DEADLINE OF FRIDAY, MARCH 29, 2024, 5:00 PM (Postmarked)**

Please E-MAIL, FAX or MAIL Application and ALL Supporting Documents to:

Vaughn Law Office
Attn: Mike Vaughn
1198 Pacific Coast Hwy, D347 Seal Beach, CA 90740
Phone: 562-592-9350
Fax: 562-684-4459
Email: mikevaughn1997@gmail.com

All applicants who have met these requirements will be interviewed on Saturday or Sunday, APRIL 6 or APRIL 7, 2024 unless otherwise notified. Representatives from the Long Beach-Yokkaichi Sister City Committee will conduct interviews and select participants. Applicants will be notified of the decision within 2 weeks after the interview.