

2025 YEF APPLICATION	
March 14, 2025	Application due no later than <b>5:00pm</b> to <a href="mailto:lbyscayef@gmail.com">lbyscayef@gmail.com</a> or by clicking <a href="#">YEF Submissions</a> .
March 22, 2025	<b>All</b> applicants who submit a completed application will be given a placement for an online interview.
May 2024	Applicant decision confirmed by this date.
<i>Typically</i> July 31	Depart to Japan
<i>Typically</i> August 1	YEF Contract begins

APPLICATION FORM:

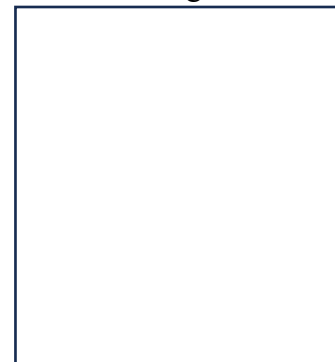
Submit a completed YEF application by the deadline. Submit your documents by clicking [YEF Submissions](#) or sending your documents to [lbyscayef@gmail.com](mailto:lbyscayef@gmail.com).

1. **One high resolution, passport sized photo** of yourself.
2. An **updated resume** outlining your prior work history and skills. Please include any experience, technical skills, or certifications you may have relating to education.
3. **Two letters of recommendation** written by a faculty member familiar with your work in class or from an employer who has supervised you in work relevant to the duties of the position in Yokkaichi. Recommendations should address your character and suitability for work as an educator in Japan.
4. **Transcripts** (unofficial or official) of all colleges and institutions attended.
5. A current **police clearance** letter from a local police or sheriff station.
6. Submit a **color copy** of the photo page in your **current valid U.S. passport**.

Applications and all supporting materials should be submitted no later than **5:00pm** on **March 14, 2025**. On **March 22, 2025**, applicants will be interviewed by representatives from the Long Beach – Yokkaichi Sister City Association. These interviews will be recorded. The Superintendent of the Yokkaichi Board of Education will make the final decision. Successful candidates must provide a health clearance prior to leaving the United States. Applicants should not have any serious allergies or life-threatening medical conditions. More details will be given with the announcement of the results of final YEF selection.

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Add image here



Please fill in the following fields:

First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Maiden/Former Name: \_\_\_\_\_

Passport Number: \_\_\_\_\_

Passport Expiration Date: \_\_\_\_\_

Street Address: \_\_\_\_\_

\_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Primary Phone #: \_\_\_\_\_

Secondary Phone #: \_\_\_\_\_

Preferred Email Address: \_\_\_\_\_

Gender: M  F  Date of Birth: \_\_\_\_\_

Age: \_\_\_\_\_

Birthplace: \_\_\_\_\_

Area Raised: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_

Marital Status: Single  Married  Divorced

Do you have children? No  Yes

List any allergies:

List any medical conditions:

List ALL colleges and universities attended in chronological order

Name of Institution	Degree and Major	Dates Attended

1. Have you lived, studied, or worked abroad? If so, please indicate the location, purpose, and length of stay.

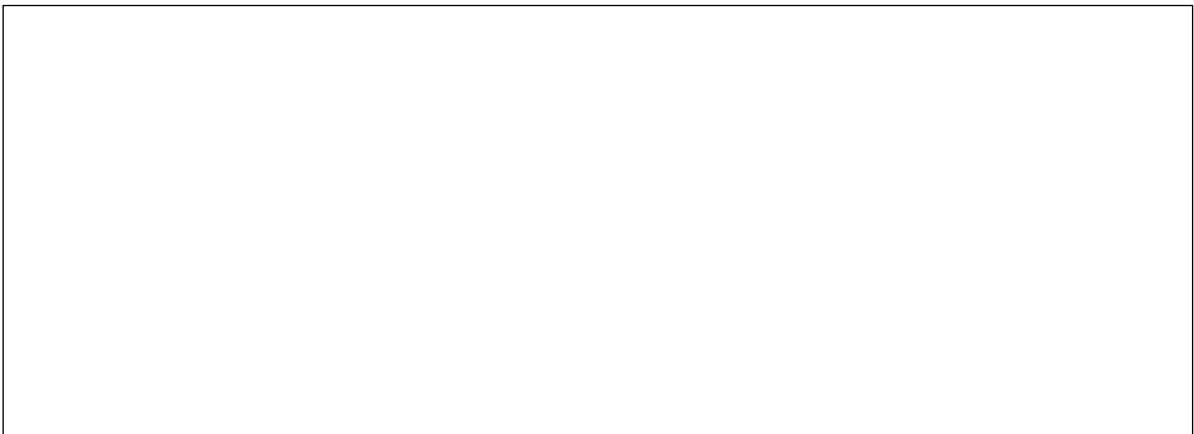
2. Briefly list your employment history (employer/job title). Reserve details for your attached resume:

3. Describe any experience(s) you have had learning a second language. What best motivated you throughout your studies?

4. Describe any experience(s) you may have had as a teacher in a classroom or in any other educational settings.



5. Describe any experience(s) you have had with the Japanese language and culture.



6. In approximately 500 words, please write a brief statement of purpose explaining why you want to be an Assistant Language Teacher (ALT) and what you hope to accomplish in Yokkaichi.

I certify that the statements given in this application are true and accurate and that I have read and understood the Position Overview and the Instructions for Application.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_